

Hooksett Sewer Commission
August 1, 2023
Meeting Minutes

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

Approve and Sign manifest

Approve meeting minutes: Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes from July 18, 2023. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give the Sewer Commission a brief overview of the Hooksett Sewer Commission accounts. Guy also went over repayment options for loan closure CWSRF # CS-330187-09 WWTF Phase 3A capital improvements.

- Commissioner Richard Bairam made motion to transfer \$176,394.69 from the HSC Trust-plant and composting account to the HSC checking account for debt service CS-330187-06 (Phase 3) payment #5 of 5. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion for option 1- the level principal payment option over 20 years. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant:

- There was 10 inches of rain down at the plant in the month of July
- Plant numbers are finally stabilizing
- Clarifier #2 was clean and inspected
- The Mag tank was cleaned and the distribution line was cleaned

Solar:

- Assistant Superintendent John Clark went over the solar production sheet with the sewer commission (attachment 1).

- The broken solar panel was replaced

Phase 3A plant upgrade:

- The punch list is 90% complete
- Superintendent Conaty is still working with Hiltz on the balance sheet

Force main replacement/MF pump station upgrades:

- Waiting on easement documents

Dewatering project:

- Sending out information to three manufacturers for pre-purchasing costs

Asset Management:

- Progressing on entering new equipment

TIF Project:

- Excavation has started up again at the tri-town arena the water has finally gone down, now it is extremely muddy.
- Superintendent Conaty is still waiting to hear from PARKS on a price for extending sewer to the end of the cul-de-sac on Meadowcrest.

Other:

- A smoke test was done to investigate inflow issues around the Martin's Ferry pump station. Superintendent Conaty has a meeting set up with flow assessment because the smoke test showed no issues.
- Cleaning in the Ardon Drive area will start in August and go through September
- 1461 Hooksett Road is under construction
- 108 Mammoth Road is under construction
- 7 Martin's Ferry Road is under construction
- Marmon is working toward completion but is having a hard time getting anything electrical done
- Superintendent Conaty is going over to see the new sign for the Sewer Commission office. He is hoping to get a picture to share with the sewer commission.
- Superintendent Conaty is still going to try and rewrite the construction standards by the end of summer
- Superintendent Conaty will have the budget ready for the Sewer Commission to review by 9/5/23
- Superintendent Conaty went over the SRF grant list with the sewer commission to show them where the wastewater treatment facility projects were on the list for funding. The projects are not present until fiscal year 2026. Superintendent Conaty and the Sewer Commission discussed priority of projects and possible other funding options to help projects continue.

- Superintendent Conaty presented an estimate from Preston Excavation to the Sewer Commission to extend sewer on Hunt Street. The estimate included:
 1. Furnish and install 100' 8" sewer main extension on Hunt Street
 2. Re Construct disturbed roadway, re-pave trench areas
 3. Furnish and install sewer stubs to property line of adjacent lots on Hunt Street.
 4. Re Construct disturbed roadway, re-pave trench areas (see attachment 2)
- Commissioner Richard Bairam made motion to approve the estimate from Preston Excavation to extend the sewer on Hunt Street for \$91,000. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.
- Superintendent Conaty will be on Vacation during the next Sewer Commission meeting so Assistant Superintendent John Clark will be present.
- Assistant Superintendent John Clark will be on vacation the week following Superintendent Conaty.
- Superintendent Conaty is still working on the relabeling of the pipes down at the wastewater treatment facility.

Old Business:

- TIF updates are the third Tuesday of the month

New Business:

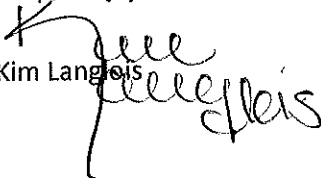
- The next Sewer Commission meeting is August 15, 2023

Non-public Session: The Sewer Commission did not go into non –public session

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:51pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted


 Kim Langlois


 Richard Bairam (Clerk)

ESTIMATE

Preston Excavation, LLC
P.O. Box 337
New Boston, NH 03070

epreston@prestonexcavation.com
(603) 487-3092



Hooksett wastewater

Bill to

Hooksett wastewater
1 Egawes Drive
Hooksett, NH 03106

Ship to

Hooksett wastewater
1 Egawes Drive
Hooksett, NH 03106

Estimate details

Estimate no.: 1163

Estimate date: 07/28/2023

Product or service	Amount
1. Excavation	1 unit x \$91,000.00
* Furnish and install 100' 8" sewer main extension on Hunt st. Hooksett	
* Re construct disturbed roadway, Re-pave trench areas	
* Furnish and install 7" sewer stubs to property line of adjacent lots on Hunt st.	
* Re construct disturbed roadway, Re pave trench areas	
Total	\$91,000.00

Note to customer

Hunt st. sewer main and services